

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

November 17, 2009

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Mark Capriani
Tom Eby
Steve Lanich
Andrew Swales

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA

CONSULTING ENGINEER: Don Schwartz

CALL TO ORDER:

The November 17, 2009, Regular Meeting of the Benner Township Water Authority was called to order at 6:31 P.M. by Tom Eby, Chairman.

APPROVAL OF MEETING MINUTES:

The Minutes of the October 20, 2009 regular meeting were presented for review. **Mr. Capriani moved, seconded by Mr. Swales to approve the Minutes of the October 20, 2009 Regular Meeting as presented.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

TREASURER'S REPORT:

Mr. Lanich reviewed the Treasurer's Report as presented. The total balance as of October 31, 2009 for all three bank accounts, including the maintenance bond for the Benner Elementary School, is \$136,752.26. **Mr. Swales moved, seconded by Mr. Eby to approve the Treasurer's Report as presented.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

Mr. Eby asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Swales moved, seconded by Mr. Eby to approve the Paid Checks in the amount of \$346.50 and Bills by Vendor in the amount of \$1,932.86.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

Don Schwartz entered the meeting at 6:34 p.m.

SBWJA REPORT:

LMI Pump – Mr. Miller informed the Board that the degassing head has been purchased and installed. As a result, the pump has been holding prime and the chlorine residual is maintaining. The Authority personnel are checking the water system one day per weekend again.

Remaining Connections – Mr. Eby questioned how many connections are remaining within Opequon Hills/Hampton Hills. Mrs. Gill reviewed her records and indicated there are approximately 37 connections remaining in Opequon Hills and 4 connections in Hampton Hills. These figures were determined several months ago and some permits have been recently purchased; therefore, the total is a few less.

Graphs – Mr. Swales inquired about receiving updated graphs charting the daily water usage and well levels. Mr. Miller indicated he will provide updated graphs for the December meeting.

Quality Complaint – Mr. Swales asked if there have been any further water quality complaints. Mr. Miller indicated that we have not received any additional complaints and have not heard anything further from the residents of 360 Millgate Road.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT: See the attached Engineer's Report as made a part of these official Minutes.

GUESTS: There were no Guests present.

CORRESPONDENCE: There was no Correspondence presented for discussion.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

2010 Tentative Budget – The 2010 Tentative Budget was presented for review and discussion. Mrs. Gill informed the Board that the adjustments discussed during the previous meeting regarding decreasing the Meter Expense account and increasing the Capital Reserves account were completed. **Mr. Swales moved, seconded by Mr. Lanich to approve the 2010 Tentative Budget as presented.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

2010 Board Meeting Schedule – The proposed 2010 Board Meeting schedule was presented for discussion. Discussion was held regarding whether it was necessary to schedule a board meeting each month, especially during the summer months. Mr. Miller stated that it would be more cost effective to advertise the entire 2010 schedule at one time and cancel any meetings as necessary. **Mr. Capriani moved, seconded by Mr. Swales to approve the 2010 Board meeting schedule as presented and made a part of these official meeting minutes.** 4 ayes, 0 nays, 1 absent. **The motion carried.**

ACTION ITEMS: Warren Miller will provide updated graphs.

Next regular scheduled meeting is December 15, 2009 at 6:30 p.m.

ADJOURNMENT:

Mr. Capriani moved, seconded by Mr. Lanich to adjourn the meeting at 7:05 p.m. 4 ayes, 0 nays, 1 absent. **The motion carried.**

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 12/16/2009



2009-48
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November 17, 2009

Benner Township Water Authority
1224 Buffalo Run Road
Bellefonte, PA 16823

Re: Status Report - Engineering Activities

Dear Authority Members:

The following summarizes our recent activities on behalf of the Benner Township Water Authority.

Retainer (1494.000)

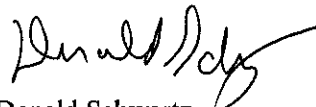
There were no activities under the retainer agreement in the past month.

Act 57 Tapping Fee Report (1494.007)

Once a reimbursement agreement has been signed by the owner of the Grove Park system and itemized documentation is received to support the cost to construct the system, the draft Act 57 tapping fee report can be finalized.

Very truly yours,

Herbert, Rowland & Grubic, Inc.


Donald Schwartz
Project Manager

DS/dlp
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Benner Township Water Authority 2010 Regular Meeting Schedule

January 19, 2010
February 16, 2010
March 16, 2010
April 20, 2010
May 18, 2010
June 15, 2010
July 20, 2010
August 17, 2010
September 21, 2010
October 19, 2010
November 16, 2010
December 21, 2010

All Regular Meetings will be held on the third Tuesday of each month. The regular meetings will begin at 6:30 P.M., prevailing time. A Work Session may be held before each Regular Meeting and will begin at 5:30 P.M., prevailing time. All meetings and work sessions will be held at the Benner Township Municipal Building, 1224 Buffalo Run Road, Bellefonte, PA unless otherwise advertised.

Mark Capriani, Secretary