

BENNER TOWNSHIP WATER AUTHORITY

REGULAR MEETING

July 21, 2009

ATTENDANCE:

AUTHORITY MEMBERS PRESENT: Tom Eby
Steve Lanich
Gary Shultz

OTHER ATTENDEES: Warren Miller – SBWJA
Kelly Gill – SBWJA

CALL TO ORDER:

The July 21, 2009, Regular Meeting of the Benner Township Water Authority was called to order at 6:36 P.M. by Tom Eby, Chairman.

APPROVAL OF MEETING MINUTES:

The Minutes of the May 19, 2009 regular meeting were presented for review. **Mr. Lanich moved, seconded by Mr. Shultz to approve the Minutes of the May 19, 2009 Regular Meeting as presented.** 3 ayes, 0 nays, 2 absent. **The motion carried.**

TREASURER'S REPORT:

Mr. Lanich reviewed the Treasurer's Report as presented. The total balance as of June 30, 2009 for all three bank accounts, including the maintenance bond for the Benner Elementary School, is \$118,773.33. **Mr. Eby moved, seconded by Mr. Shultz to approve the Treasurer's Report as presented.** 3 ayes, 0 nays, 2 absent. **The motion carried.**

Mr. Eby asked the Board if there were any questions regarding the Paid Checks or Bills by Vendor submitted for approval. **Mr. Shultz moved, seconded by Mr. Eby to approve the Paid Checks in the amount of \$2,545.97 and Bills by Vendor in the amount of \$1,981.43.** 3 ayes, 0 nays, 2 absent. **The motion carried.**

SBWJA REPORT:

Developers Building to Specifications – Mr. Miller contacted Renee Swancer, Benner Township Zoning Officer, regarding developers building to the Water Authority specifications as discussed during the previous meeting. Mrs. Swancer indicated there is currently no clear ordinance or requirement for developers to follow our regulations, which would also include the Centre County Planning Office since they are involved with the subdivision approval process for Benner Township.

Mr. Shultz questioned whether one of the Authority Board members should attend a Benner Township Supervisor's meeting to discuss requiring any developer building water infrastructure within Benner Township to adhere to our Authority's specifications. Mr. Eby suggested Mr. Miller prepare a description of the requirements of our Authority to provide to the Benner Township Supervisors. Mr. Miller informed the Board he will have the description prepared for our next meeting.

Radio Telemetry – Mr. Miller informed the Board that SBWJA is in the process of converting their alarm system to radio telemetry and Benner Township Water Authority's system could be included for approximately \$8,000.00-\$10,000.00. Mr. Miller suggested the Board consider this option due to not currently having an alarm to transmit any problems with the system.

Opequon Hill, Phase I – Mr. Miller reported that the valve boxes located within the pavement at Opequon Hill have been adjusted by SBWJA staff in preparation of the top wearing course being completed by Tom K. The total invoice for this work was just over \$600.00 and Tom K has agreed to reimburse the Authority for 50% of the costs.

Centre County Fire Hydrant Project – We have received a notice from Nick Barger, Centre County GIS Director, regarding a joint effort of the Centre County GIS and Planning Departments to GPS water infrastructure countywide. The initial plans are to only GPS fire hydrants with the possibility in the future of including other infrastructure such as water valves, curb boxes, main lines. Mr. Miller expressed his concern with this sensitive information being shared because of potential vandalism; however, he suggested only allowing the County to GPS fire hydrants.

LMI Pump – We have experienced some problems with our LMI Pump that feeds chlorine to the system. The pump had a cracked head that has been rebuilt and seems to be functioning properly.

Consumer Confidence Report – Mr. Miller informed the Board the annual Consumer Confidence Report for 2008 was distributed in early June to our customers as required by the PA DEP.

Quality Complaint – Mr. Miller has been contacted again by the residents of 360 Millgate Road regarding the reddish-orange stain around their plumbing fixtures. Mr. Sabbatini has indicated a friend of his, whom lives in Opequon Hill, is also experiencing a similar problem. These property owners have indicated a recent water sample they collected produced hundreds of thousands of colonies of bacteria; however, Mr. Miller suggested this was an airborne bacteria and not in the water. Mr. Miller indicated our system maintains a free chlorine residual for continuous disinfection. Both properties have a water softener and are currently softening both hot and cold water.

Bacteria Test – Mr. Miller informed the Board that he was contacted by a homeowner along Upper Gyp Road requesting his assistance with testing their well water for bacteria. The homeowner had been sick and his physician suggested a bacteria test be completed for verification. The test results showed no bacteria and the homeowner has reimbursed the Authority for the test, which amounted to \$20.00.

Average Daily Usage (Monthly) – Mr. Miller reviewed the Average Daily Usage Chart, which documented the monthly flows since the Benner Township Water Authority took over the system in 2007. Mr. Miller recognized and thanked Mrs. Gill for her efforts to create this document.

SOLICITOR'S REPORT: Mr. Campbell was absent from the meeting.

ENGINEER'S REPORT: See the attached Engineer's Report as made a part of these official Minutes.

GUESTS: There were no Guests present.

CORRESPONDENCE:

Centre County Fire Hydrant Project – Discussed during the SBWJA Report earlier in the meeting.

High Water Usage Notices – The Board questioned if any of the homeowners who received a letter regarding high water usage for the last billing contacted the Authority office. Mrs. Gill informed the Board that one of the homeowners called stating they installed a new lawn and the higher usage was a result of the constant watering. That property owner also thanked us for questioning the usage. We didn't receive a response from the other property owner; however, they paid their invoice suggesting there were reasons for the additional usage.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

Meeting Schedule – Discussion was held regarding whether or not it was necessary to hold a meeting every month, especially if there is nothing new to discuss/approve. The Board suggested Mrs. Gill send an email around the week before each scheduled meeting to inform the Board if there are any pressing issues and to determine if a quorum could be achieved.

ACTION ITEMS:

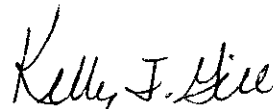
◆ Warren Miller will prepare a description of our specifications required to ensure the Benner Township Water Authority's regulations are used in new construction within our service area for discussion at the next meeting.

Next regular scheduled meeting is August 18, 2009 at 6:30 p.m.

ADJOURNMENT:

Mr. Eby moved, seconded by Mr. Lanich to adjourn the meeting at 7:47 p.m. 3 ayes, 0 nays, 2 absent. The motion carried.

Respectfully submitted,



Kelly J. Gill, Recording Secretary

CC: Benner Township 10/21/2009

Benner Township Water Authority

July 21, 2009



2009-39

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State College, PA 16801
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www.hrg-inc.com

July 21, 2009

Benner Township Water Authority
1224 Buffalo Run Road
Bellefonte, PA 16823

Re: Status Report - Engineering Activities

Dear Authority Members:

The following summarizes our recent activities on behalf of the Benner Township Water Authority.

Retainer (1494.000)

There were no activities under the retainer agreement in the past month.

Act 57 Tapping Fee Report (1494.007)

Once a reimbursement agreement has been signed by the owner of the Grove Park system and itemized documentation is received to support the cost to construct the system, the draft Act 57 tapping fee report can be finalized.

Very truly yours,

Herbert, Rowland & Grubic, Inc.

A handwritten signature in black ink, appearing to read "Donald Schwartz".

Donald Schwartz
Project Manager

DS/cah
X:\M\1494\1494000\Engineer Reports\2009 Eng Report\ENG 7-09.doc