

**Benner Township Supervisors  
Re-Organizational Meeting  
January 6, 2014**

The re-organizational meeting of the Benner Township Board of Supervisors was called to order at 7:30 p.m. by David Wise with board members Randy Moyer and Mark Capriani present. Also in attendance were Tom Moyer, Nate Campbell, Genevieve Robine, Willis Houser, Renee Swancer, Harry Burd, Dennis O'Leary, Chuck Herr, Rita Herr, Pamela Winter, Lindsay Schoch and Sharon Royer.

**ORGANIZATION OF THE BOARD**

**Chairman:** Mr. Moyer moved to appoint David Wise to serve as Chairman of the Board. Mr. Capriani seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

**Vice-Chairman:** Mr. Capriani moved to appoint Randy Moyer as the Vice-Chairman of the Board. Mr. Wise seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

**APPOINTMENTS**

**Secretary-Treasurer:** Mr. Wise moved to appoint Sharon Royer as Benner Township's Secretary/Treasurer. Mr. Moyer seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

**Sewage Enforcement Officer:** Mr. Moyer moved to appoint Chuck Herr as the Township's Sewage Enforcement Officer with Pamela Winter as the back-up Sewage Enforcement Officer. Mr. Wise seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

**Building Code Officer:** Mr. Moyer moved to appoint Harry Burd at Benner Township's Building Code Officer for 2014. Mr. Capriani seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

**Solicitor/Firm:** Discussion was held concerning this appointment. Mr. Wise noted that he felt if a change was made that Mr. Schoonover handle the items that are currently ongoing such as the Opequon and Amberleigh Developments etc. Mr. Moyer moved to appoint Robert Rayman as the Township's Attorney for 2014. Mr. Capriani seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – no

**Engineering:** Mr. Wise moved to appoint Don Franson/Franson Engineering as the Township's Engineer for 2014. Mr. Moyer seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

**Bank:** Mr. Wise moved to appoint M & T Bank, Pliget, and Jersey Shore State Bank as banks of the township for 2014. Mr. Moyer seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

**Roadmaster Appointment:** Mr. Moyer moved to appoint Dennis O’Leary as the Township’s Roadmaster/Road Superintendent. Mr. Capriani seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

**Road Crew Appointments:** Mr. Wise moved to appoint Norman Corl, Harold Meyer and Donald Tressler as full time road crew staff and William Frantz and Donald Tressler as part time road crew staff for 2014. Full time staff to have a clothing allowance of \$250 and part-time \$100. Mr. Moyer seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

**PSATS Voting Delegate:** Mr. Wise moved to appoint Randy Moyer as the 2014 PSATS Voting Delegate. Mr. Capriani seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

**Zoning Hearing Board:** Mr. Wise moved to appoint Edward Galus to a permanent position on the Board with a two year term and Frank Densevich to a three year appointment. Mr. Moyer seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

It was noted that the alternate position is now open and the Board will look for someone to fill it.

**Benner Township Water Authority:** Mr. Moyer moved to appoint Gary Shultz to a 5 year term on the Benner Township Water Authority. Mr. Capriani seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

It was noted that a replacement will be needed for Mr. Capriani’s position on the Water Authority that will expire 12/31/16.

**Spring-Benner-Walker Joint Authority:** Mr. Moyer moved to appoint William Hughes to the Spring-Benner-Walker Joint Authority for a 5 year term. Mr. Capriani seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

**Centre County Tax Collection Committee:** Mr. Wise moved to appoint Sharon Royer as the primary appointment with Randy Moyer being the alternate to the Centre County Tax Collection Committee. Mr. Capriani seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

**Board Appointments:** Mr. Wise moved to make the following appointments:

**Spring Creek Watershed Commission** – Mark Capriani

**Nittany Valley Joint Planning Commission** – Randy Moyer

**CRMPO Technical Committee** – Don Franson  
**CRMPO Coordinating Committee** – David Wise  
**Fire Executive Board** – Randy Moyer primary/Sharon Royer alternate  
**Township’s Spring Creek Canyon TAG Representative** – David Wise

Mr. Capriani seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

**Certified Public Accountant:** Mr. Wise moved to appoint the firm of ParenteBeard as the Township’s accountant for the 2013 year end audit. Mr. Moyer seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

**Vacancy Board:** Mr. Moyer moved to appoint Tom Moyer to the Township’s Vacancy Board for 2014. Mr. Capriani seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

**Meeting dates/times:** Mr. Moyer moved to hold the Board of Supervisors meetings the first Monday of each month at 7:00 p.m. with the exception of September which will be held on September 4<sup>th</sup> due to the holiday. Mr. Capriani seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

The re-organizational meeting was adjourned the time being 8:47 p.m.

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Sharon Royer, Secretary

**Benner Township Supervisors  
January 6, 2014**

The regularly scheduled meeting of the Benner Township Board of Supervisors was called to order at 8:58 p.m. by the Chairman, David Wise with members Randy Moyer and Mark Capriani present. Also in attendance were Tom Moyer, Nate Campbell, Genevieve Robine, Willis Houser, Renee Swancer, Harry Burd, Dennis O’Leary, Chuck Herr, Rita Herr, Pamela Winter, Lindsay Schoch and Sharon Royer.

**MINUTES**

The minutes of December 3, 2013, were presented to the Board for their review and comments. Mr. Wise moved to approve the minutes as presented. Mr. Moyer seconded the motion.

Vote: Mr. Capriani – abstain                      Mr. Moyer – yes                      Mr. Wise – yes

## **BILLS**

The bills of January 6, 2014, were presented to the Board for their review and approval. Mr. Wise moved to approve the bills as presented. Mr. Moyer seconded the motion.

Vote: Mr. Capriani – yes

Mr. Moyer – yes

Mr. Wise – yes

## **ROAD SUPERINTENDENT'S REPORT**

Mr. O'Leary reported on the following:

*Road projects:* Mr. O'Leary noted that he has a tentative list for road projects for the upcoming season. It was noted that the list will be finalized and put out for bid once we find out if we were successful in receiving any county aid this year.

*Equipment repair:* Mr. O'Leary noted that needed repairs on equipment have surfaced in the last couple weeks and were made.

## **ZONING OFFICER REPORT**

Mrs. Schoch reported on the following:

\*At the Planning Commission's December meeting Yeagle's Moving and Storage attended and expressed their desire to expand their facilities which are located in the Penn Eagle Industrial Park.

\*The Planning Commission also started to discuss the sign ordinance and how they could make it more simplistic.

\*Mrs. Schoch noted that she has registered for two additional PMPEI workshops.

\*It was noted that we have received a new surety package/agreement from the CCIDC.

\*It was noted that the Township should receive, in the next couple of weeks, agreements from DCNR for the \$115,000 grant. It was noted that approximately \$10,000 of the match for the grant will come from Township personnel and equipment usage.

## **COMMITTEE REPORTS**

Mr. Wise noted that the MPO meeting was cancelled due to weather.

The Watershed Committee doesn't hold a meeting in December.

## **OLD BUSINESS**

Krout Bridge: It was noted that the Krout Bridge is finished except for some final paperwork. The certifications that PennDot asked for were received today and were sent to them. We are waiting to see if anything further is needed.

Amberleigh: Nothing new to report other than the residents were complaining about the conditions of the roads being icy. It was explained that the roads are not the Township's and that we can't do anything about it at this time.

Spring Creek Canyon:

*Conservation Easement:* It was noted the Kevin Abbey has made changes to the first draft of the Conservation Easement which will be discussed at a future meeting.

*PSU Lease:* Mrs. Royer noted that Mr. Abbey suggested that the Township not sign a lease with Penn State at this time.

Septic Management Ordinance: Mr. Herr noted that he needs copies of tax maps, tax duplicates and a map of where the sewer lines are so that he can start preparing the lists and laying out the districts.

Mr. Herr gave the Board a copy of a draft Septage Management Ordinance that he prepared and suggested that it be given to the Township's legal counsel for review. He indicated further that the Ordinance has been updated and meets all of DEP's current requirements. He noted that he would like the Ordinance adopted no later than the Board's March meeting so that the first set of letters can be sent out in March. It was noted that the Ordinance will be set up on a 3 year pumping schedule and a 6 year inspection schedule.

It was noted that Mr. Herr's inspection fee will be as explained in his proposal for services. He noted that the Township will need to determine what the administration fee will be. This fee should cover the cost of administrating the program. Mr. Herr noted that it isn't fair to those who are on public sewer to pay the expenses for those who are on septic systems because they have already paid their tap fees and are paying quarterly bills. It was noted that Mrs. Herr is planning to have office hours a couple hours each week at the Township Building as well as a few hours prior to the Board's regular meeting.

Mr. Herr noted that at some point they will be preparing a 2M Planning Module which will amend the Township's Act 537 Plan.

Mr. Wise moved to accept the proposal from Charles Herr to run the township's Septic Management Program as outlined in his December 4, 2013 proposal. Mr. Moyer seconded the motion.

Vote: Mr. Capriani – yes                      Mr. Moyer – yes                      Mr. Wise – yes

Opequon Hill Street Dedication: It was noted that the deeds have been reviewed by Don Franson and the descriptions have been found acceptable. Mr. Schoonover will also need to review them prior to April.

## **CORRESPONDENCE**

The Board acknowledged receipt of the following correspondence:

1. Conservation District letter approval of NPDES Permit for Gerald Clair
2. SBWJA Minutes
  - a. November 12, 2013
  - b. November 25, 2013
3. Lot Addition/Replot Proposal for Cheryl Dawson
4. Benner Township Water Authority Minutes – November 19, 2013
5. PSATS News Bulletin

**EXECUTIVE SESSION**

The Board went into executive session the time being 8:40 p.m. to discuss personnel matters. The meeting was reconvened the time being 9:02 p.m.

**ADJOURNMENT**

The regular meeting was adjourned the time being 9:03 p.m.

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Sharon Royer, Secretary