

Road Crew Laborer/Mechanic – Full Time
Job Description
Benner Township

Status -

Non-Exempt (Hourly)
Essential Employee

Description -

This is a skilled technical position with the Township. The employee is responsible for performing all road maintenance, building and grounds maintenance and mechanical equipment repairs.

Reporting Responsibility –

These employees will report to the Public Works Superintendent.

Physical Demands –

The employee must be able to see, walk, stand, squat, shovel, rake, move 100 lbs from one location to another, climb ladders, climb in and out of ditches, manholes, inlets, etc. The employee must be able to work outside daily and will be exposed to dirt, grease, cold, heat, rain, snow, fumes and other uncomfortable working conditions. The employee must be able to pass a physical if required by the Township.

Mental Demands –

The employee must be able to read and write at a high school level, reason and solve basic mathematical problems, have oral communication with Township Employees, vendors and residents.

Job Requirements –

The employee must have a clean CDL license, High School diploma or equivalent. The employee must also have at least one year of technical training beyond High School or 2 years of equivalent experience. Must hold or be willing to obtain the PA Certified Flagger Training certification. Employee must also be able to pass a Pennsylvania Department of Human Services child abuse clearance. Employee must be available for on-call after hour emergencies and snow removal. Must live within a 30 minute drive of the Municipal Building. Employee will be registered for random drug and alcohol testing.

Description of Duties –

*Drive Township trucks to transport materials, plow and salt roads and move equipment and materials to job locations.

*Operate backhoe, tractors, roller, skid steer, mowers etc. for maintenance or installation of Township roads, drainage piping and catch basins.

ATTACHMENT "A"

- *Install and maintain all Township road and street signs.
- *Cut and chip trees along all Township right-of-ways and on all property maintained by the Township
- *Cut grass and weeds on all Township right-of-ways and on any property maintained by the Township
- *Operate tractors, chain saws, weed eaters, blowers and other hand held power and electric hand tools.
- *Do preventive maintenance such as inspect, tighten bolts, change filters, grease and change oil on all Township owned and operated equipment.
- *Make mechanical repairs to all Township trucks and equipment to include duties such as changing tires, bearings, broken parts, belts etc.
- *Do minor and major repairs to Township trucks and equipment including such items as parts replacement and body repair and painting,.
- *Troubleshoot electrical problems on township equipment and trucks and make repairs as necessary.
- *Perform necessary repairs and installations for all equipment, buildings, roads and grounds owned or maintained by the Township.
- *Be a liaison between Township residents, vendors, contractors and others and the Township Road Superintendent.
- *Work with contractors and vendors on installation or maintenance of all Township Buildings, roads or grounds owned or maintained by the Township.
- *Perform all other necessary duties assigned by the Road Superintendent.
- *Be capable of providing input to the Road Superintendent regarding needs assessment and specifications for purchase of township equipment and materials.